What is CMDP?

• The purpose of the Compliance Monitoring Data Portal (CMDP) system is to facilitate the electronic reporting of compliance sample results from laboratories and public water systems (PWSs) to DHEC

• Before using CMDP, each user must first register with EPA to receive a user name and password. Once the registrant is approved as a User, they will be able to access the application using the user name and password from EPA.
Steps to CMDP

• Part 1 – Identify CMDP User Role(s)
• Part 2 – Register for Shared CROMERR Services (SCS)
• Part 3 – Log into CMDP
• Part 4 – Role Sponsorship
• Reminder – Training References – CMDP Zendesk
  https://cmdp.zendesk.com
Part 1 – Identify CMDP User Role(s)

- CMDP Zendesk [https://cmdp.zendesk.com](https://cmdp.zendesk.com)
- System Administrator (this user has the most functionality)
- Certifier
- Reviewer
- Preparer

Once registered, Administrators can invite/accept other role requests from individuals within their organization.
Part 2 – Register

• Before using CMDP, each user must first register with EPA’s Shared CROMERR Services (SCS) to receive a user name and password (credentials).

• Once approved as a CMDP User, the user is granted access to the CMDP application using the credentials received from SCS.
Part 3 – Log into CMDP

• Once your account has been activated, you will receive a notification indicating you can access the CMDP application with the Login and Password you defined during your registration process.

• Access CMDP Secure Login website https://cmdpapp1.epa.gov and enter your username and password information.

• Submit data to DHEC by clicking Drinking Water Sample Jobs tab and select Create New Job.

• Submit using Web Entry “Enter a group of samples” or submit using an excel spreadsheet “Upload File”
Part 4 – Role Sponsorship

• With a System Administrator Role, the user can sponsor other personnel to be a Certifier, Reviewer, or Preparer. Sponsoring a role will allow the individual to begin registering for SCS.
Training References

- **CMDP Zendesk** [https://cmdp.zendesk.com](https://cmdp.zendesk.com)

- **EPA Training Videos**: review and/or download training materials and video tutorials designed to assist laboratories and water systems.

  - If you submit data online via **web entry**, be sure to watch the following videos on the CMDP webpage:
    - Introduction to the CMDP
    - Entering PWS and Lab Profiles
    - Searching Sampling
    - Submission Workflow
    - Using Data Entry Screens to Enter Microbial Samples
Training References

• CMDP Zendesk https://cmdp.zendesk.com

• If you submit data via excel files/XML, watch the videos listed below:
  ▪ Introduction to the CMDP
  ▪ Entering PWS and Lab Profiles
  ▪ Searching Sampling
  ▪ Submission Workflow
  ▪ Manually Uploading Files Using CMDP Templates
Live Demo

[Link to Live Demo]

FAQ: Internet Explorer works best for format and view!
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CMDP QUESTIONS?
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